

EDI Support Services

Vendors: Checking for Provider Submitter ID and Status

Purpose of the Vendors: Checking for Provider Submitter ID and Status

In this document:

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1. To view a list of providers that have selected you to process one or more electronic transactions, on the EDISS Connect **Account Home** page, click **Manage Processing Providers** in the toolbar or the **Manage Processing Providers** link in the lower right-hand corner.

Note: *If the provider has only selected you as their administrator, you will need to accept or reject the request under **Manager Providers** before you are able to see their account information.*

Vendors: Checking for Provider Submitter ID and Status

Account Home | Manage Providers | **Manage Processing Providers** | Transaction Catalog | Contact | Help

Welcome Sample Vendor [Logout >](#)

Manage Providers

Provider Name	NPI #	State	Your Role	Create Date	Status
Sample Provider2 View Profile >	1011111112	AZ	Administrator	12/04/2018	Forms Complete Testing Required
Sample Provider 5 View Profile >	1011111115	AZ	Administrator	12/12/2018	Forms Complete Testing Required
John Doe View Profile >	1011111117	AZ	Administrator	12/14/2018	Forms Complete Testing Required
Example Provider View Profile >	1011111113	AZ	Administrator	12/18/2018	Forms Complete Testing Required
Sample Provider	1011111111	AZ	Processor	12/10/2018	Forms Complete Testing Complete

[Manage Providers >](#)
[Manage Processing Providers >](#)

- Using the **Search by** feature to the left, you can search by the provider's NPI or name.

Account Home | Manage Providers | **Manage Processing Providers** | Transaction Catalog | Contact | Help

Manage Processing Providers [Sample Vendor](#)
[Edit >](#) | [Logout >](#)

Manage My Providers

Search by: **2**

Provider Name	Registration NPI	Role	Date Added
Sample Provider2	1011111112	Processor	12/04/2018
Sample Provider	1011111111	Processor	12/10/2018

Showing 2 results.

- The provider's name will show in the list along with their NPI, role and date added.

Vendors: Checking for Provider Submitter ID and Status

The screenshot shows the 'Manage Processing Providers' page in EDISS Connect. The page header includes the EDI Support Services logo and the text 'EDISS Connect'. A search bar is located in the top right. The main navigation bar contains links for 'Account Home', 'Manage Providers', 'Manage Processing Providers', 'Transaction Catalog', 'Contact', and 'Help'. The page title is 'Manage Processing Providers', and there is a 'Sample Vendor' link with 'Edit' and 'Logout' options. On the left, there is a 'Manage My Providers' section with a 'Search by:' dropdown and a search input field. The main content area features a table with the following data:

Provider Name	Registration NPI	Role	Date Added
Sample Provider2	1011111112	Processor	12/04/2018
Sample Provider	1011111111	Processor	12/10/2018

Below the table, it says 'Showing 2 results.' A red box highlights the 'Sample Provider' row, and a red '3' is placed to its left.

4. To view the transactions associated with the provider, click on the provider's name.

This screenshot is identical to the previous one, showing the 'Manage Processing Providers' page. The table data is the same. A red box highlights the 'Sample Provider' row, and a red '4' is placed to its left.

5. The detailed transactions page for a specific provider shows the provider's name, NPI, Submitter ID and Tax ID/SSN.

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EDISS Connect

Account Home | Manage Providers | Manage Processing Providers | Transaction Catalog | Contact | Help

Manage Transactions Sample Vendor
Edit | Logout

Provider Name	NPI# (Click to manage)	Submitter ID	State	Status
5 Sample Provider	1011111111	AZ100161	AZ	Forms Complete Testing Required

Tax ID or SSN: [Redacted] Billing Group:

Medicare Part B	Transaction Manager/ID	Status
837P (5010X222) Health Care Claim: Professional	<input type="checkbox"/> I will and/or Sample Vendor/BS100147	COMPLETED - Auto Approved - 12/10/2018 02:04 PM Testing Required
835 (5010X221) Health Care Claim Payment/Advice	<input type="checkbox"/> I will and/or Sample Vendor/BS100147	Completed - 01/03/2019 02:17 PM

6. The **Status** section shows if a form is required for the NPI. If **Form Required** is displayed, the provider must accept the required form by logging into their Connect profile.

Provider Name	NPI# (Click to manage)	Submitter ID	State	Status
4 Sample Provider	1011111114		AZ	Forms Required Testing Pending Approval

Tax ID or SSN: [Redacted] Billing Group:

Medicare Part B	Transaction Manager/ID	Status
837P (5010X222) Health Care Claim: Professional	<input type="checkbox"/> I will and/or Sample Vendor/BS100147	Forms Required 6 Pending Testing Approval
835 (5010X221) Health Care Claim Payment/Advice	<input type="checkbox"/> I will and/or Sample Vendor/BS100147	Testing Not Required

Vendors: Checking for Provider Submitter ID and Status

- Once the required form is accepted and processed for this specific line of business, a date will appear as well as a statement indicating **Completed – Auto Approved**.

The screenshot shows the EDI SUPPORT SERVICES EDISS Connect interface. The main heading is 'Manage Transactions' for a 'Sample Vendor'. A table lists transactions with the following columns: Provider Name, NPI# (Click to manage), Submitter ID, State, and Status. The first transaction is for 'Sample Provider' with NPI# 1011111111, Submitter ID AZ100161, State AZ, and Status 'Forms Complete | Testing Required'. Below this, there are two Medicare Part B transactions. The first is for NPI# 837P (5010X222), Health Care Claim: Professional, with a status of 'COMPLETED - Auto Approved - 12/10/2018 02:04 PM' highlighted in a red box. The second is for NPI# 835 (5010X221), Health Care Claim Payment/Advice, with a status of 'Completed - 01/03/2019 02:17 PM'. A red box with the number '7' is also present next to the first Medicare Part B transaction.

Provider Name	NPI# (Click to manage)	Submitter ID	State	Status
Sample Provider	1011111111	AZ100161	AZ	Forms Complete Testing Required
Tax ID or SSN:		Billing Group:		
Medicare Part B		Transaction Manager/ID		Status
837P (5010X222) Health Care Claim: Professional	<input type="checkbox"/> I will and/or	Sample Vendor/BS100147	Testing Required	COMPLETED - Auto Approved - 12/10/2018 02:04 PM
835 (5010X221) Health Care Claim Payment/Advice	<input type="checkbox"/> I will and/or	Sample Vendor/BS100147	Completed - 01/03/2019 02:17 PM	

- The lines of business and transaction types that the provider selected you to perform will be listed in the left-hand column.

Vendors: Checking for Provider Submitter ID and Status

The screenshot shows the 'Manage Transactions' page in EDISS Connect. The page header includes the EDI Support Services logo and 'EDISS Connect' with a search bar. The navigation menu contains 'Account Home', 'Manage Providers', 'Manage Processing Providers', 'Transaction Catalog', 'Contact', and 'Help'. The main content area is titled 'Manage Transactions' and includes a 'Sample Vendor' dropdown with 'Edit' and 'Logout' options. On the left, there is a sidebar with 'Manage Transactions', 'View Testing History', 'View Forms', and 'View FAQs'. The main table displays provider information: 'Sample Provider' with NPI# 1011111111, Submitter ID AZ100161, State AZ, and Status 'Forms Complete | Testing Required'. Below this, there is a 'Billing Group' section with two rows of Medicare Part B transactions. The first row is for NPI# 837P (5010X222), 'Health Care Claim: Professional', with a status of 'COMPLETED - Auto Approved - 12/10/2018 02:04 PM'. The second row is for NPI# 835 (5010X221), 'Health Care Claim Payment/Advice', with a status of 'Completed - 01/03/2019 02:17 PM'. A red box highlights the Medicare Part B section, and a red square with the number 8 is placed next to it.

Provider Name	NPI# (Click to manage)	Submitter ID	State	Status
Sample Provider	1011111111	AZ100161	AZ	Forms Complete Testing Required
Tax ID or SSN: [REDACTED] Billing Group:				
Medicare Part B		Transaction Manager/ID		Status
837P (5010X222) Health Care Claim: Professional		<input type="checkbox"/> I will and/or		COMPLETED - Auto Approved - 12/10/2018 02:04 PM
		Sample Vendor/BS100147		Testing Required
835 (5010X221) Health Care Claim Payment/Advice		<input type="checkbox"/> I will and/or		
		Sample Vendor/BS100147		Completed - 01/03/2019 02:17 PM

9. The **Status** section also shows if testing is required for the NPI.

This screenshot is identical to the one above, showing the 'Manage Transactions' page. In this view, a red box highlights the 'Testing Required' status in the Status column for the first Medicare Part B transaction (NPI# 837P). A red square with the number 9 is placed next to this status.

Provider Name	NPI# (Click to manage)	Submitter ID	State	Status
Sample Provider	1011111111	AZ100161	AZ	Forms Complete Testing Required
Tax ID or SSN: [REDACTED] Billing Group:				
Medicare Part B		Transaction Manager/ID		Status
837P (5010X222) Health Care Claim: Professional		<input type="checkbox"/> I will and/or		COMPLETED - Auto Approved - 12/10/2018 02:04 PM
		Sample Vendor/BS100147		Testing Required
835 (5010X221) Health Care Claim Payment/Advice		<input type="checkbox"/> I will and/or		
		Sample Vendor/BS100147		Completed - 01/03/2019 02:17 PM

Vendors: Checking for Provider Submitter ID and Status

10. If a **Testing Required** link is shown, you can click on the link to upload test files for Non-Medicare lines of business into the EDISS Connect system. Medicare lines of business will need to test in the EDI Gateway System. Once testing has been completed and approved, **Testing Completed – Approved** will be shown with a production date.

Note: For information regarding testing requirements, please visit <https://www.edissweb.com/cgp/registration/>.

Note: For information regarding Blanket Approval, please visit https://www.edissweb.com/docs/shared/blanket_approval_criteria.pdf/.

The screenshot shows the EDISS Connect interface for managing transactions. The main content area is titled 'Manage Transactions' and includes a search bar and navigation links. A table displays transaction details for an 'Example Provider' (NPI# 1011111113, Submitter ID AZ100178, State AZ). The status is 'Forms Complete | Testing Required'. Below this, there are sections for 'Add Another State' and 'Add Another Line of Business'. The 'Add Another Line of Business' section shows a table with columns for 'Medicare Part B', 'Transaction Manager/ID', and 'Status'. A red box highlights the 'Testing Required' status and a red '10' in a box next to it. A red arrow points from the 'Testing Required' text to the '10'.

Provider Name	NPI# (Click to manage)	Submitter ID	State	Status
Example Provider View Profile >	1011111113 delete	AZ100178	AZ	Forms Complete Testing Required

Tax ID or SSN: [redacted] | edit Billing Group:

Add Another State >

Add Another Line of Business >

Medicare Part B delete	Transaction Manager/ID	Status
837P (5010X222) Health Care Claim: Professional delete	<input type="checkbox"/> I will and/or	COMPLETED - Auto Approved - 12/18/2018 04:54 PM
	Sample Vendor/BS100147 delete	Testing Required 10
	Add Vendor >	
835 (5010X221) Health Care Claim Payment/Advice delete	<input type="checkbox"/> I will and/or	
	Sample Vendor/BS100147 delete	Completed - 01/03/2019 02:27 PM
	Add Vendor >	

11. For transactions not needing testing or when they have been moved into production, the production date and statement **Completed** will be displayed.

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The screenshot shows the EDI Support Services EDISS Connect interface. The main heading is "Manage Transactions". On the right, there is a "Sample Vendor" section with "Edit" and "Logout" links. A sidebar on the left contains a "Back to result" button and a list of links: "Manage Transactions", "View Testing History", "View Forms", "Account Info", and "View FAQs".

Below the sidebar, there is a section titled "Add Another State" with a table of providers:

Provider Name	NPI# (Click to manage)	Submitter ID	State	Status
Example Provider View Profile	1011111113 delete	AZ100178	AZ	Forms Complete Testing Required

Below the table, there is a "Tax ID or SSN" field with an "edit" link and a "Billing Group" section. There is also a link to "Add Another Line of Business".

The "Add Another Line of Business" section contains two entries:

Medicare Part B delete	Transaction Manager/ID	Status
837P (S010X222) Health Care Claim: Professional delete	<input type="checkbox"/> I will end for Sample Vendor/BS100147 delete Testing Required Add Vendor	COMPLETED - Auto Approved - 12/18/2018 04:54 PM
835 (S010X221) Health Care Claim Payment/Advice delete	<input type="checkbox"/> I will end for Sample Vendor/BS100147 delete Completed - 01/03/2019 02:27 PM Add Vendor	Completed - 01/03/2019 02:27 PM

A red box with the number "11" and a red arrow points to the status "Completed - 01/03/2019 02:27 PM" in the second row of the "Add Another Line of Business" section.